

# NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER

## SUMMARY OF JOC MEETING

December 5, 2024

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1. Approved the Minutes of the regular Joint Operating Committee meeting of October 17, 2024
2. Approved the Treasurer's Report for October and November, 2024
3. Approved the Ratification of Bills for November 2024 and the payment of bills for December 2024
4. Approved the Ratification of Investments for October and November 2024
5. Approved the articulation agreement with Indiana University of Pennsylvania for the following program:
  - Aspiring Educators Program (up to 9.0 credits)
6. Approved the articulation agreement with Thaddeus Stevens College of Technology for the following program:
  - Carpentry (up to 9.0 credits)
  - Auto Body Program (up to 12.0 credits)
  - HVAC Program (up to 12.0 credits)
  - Welding Program (up to 9.0 credits)
  - Carpentry Program (up to 9.0 credits)
  - Welding Program (up to 10.0 credits)
  - Advanced Manufacturing (up to 11.0 credits)
7. Approved the articulation agreement with Community College of Allegheny County (CCAC) for the following program:
  - Health Occupations Program (up to 3.0 credits)
  - Multi-Media Program (up to 3.0 credits)
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  - Health Occupations Program (up to 3.0 credits)
  - Culinary Arts Program (up to 3.0 credits)
  - Culinary Arts Program (up to 12.0 credits)
  - Culinary Arts Program (up to 9.0 credits)
  - Cosmetology Program (up to 6.0 credits)

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8. Approved the articulation agreement with Penn West University for the following program:  
Aspiring Educators Program (up to 9.0 credits)
9. Approved the Joint Operating Committee Meeting dates and times for 2025 per the attached meeting calendar
10. Authorized Coleen Steim, Business Manager to make necessary budgetary transfers for December 2024 as shown on the attached display
11. Approved the General Advisory Committee as presented
12. Accepted the Local Audit Report of Hosack, Specht, Muetzel & Wood LLP, Certified Public Accountants, for the fiscal year ended June 30, 2024 including withholding \$243,696.16 from the payback due to member districts and to include encumbrances in the amount of \$229,695.98, and adult education in the amount of \$14,000.18 for the fiscal year 2023-2024
13. Approved the remaining funds for 2023-2024 as presented in Note 5 of the Local Audit Report to be withheld and assigned for future school projects
14. Approved the 2024-2025 school year faculty club advisors and student officers as presented
15. Authorized the administration to pay December and January bills which are due prior to the next scheduled meeting on February 20, 2025; and be it further resolved that documentation listing all bills will be presented at said meeting for ratification
16. Approved the Coterra Energy and Commonwealth Charitable Management scholarship in the amount of \$1,995.00 for students to purchase career specific material and certification
17. Approved the Aerotech 24-25 BotsIQ School Scholarship in the amount of \$2,500.00
18. Ratified the natural gas commodity contract with United Energy Trading LLC for the period September 1, 2025 through August 31, 2028
19. Approved the Pennsylvania Commission on Crime and Delinquency 2024-2025 School Safety Grant in the amount of \$70,000.00
20. Approved the Pennsylvania Commission on Crime and Delinquency 2023-2024 School Mental Health Grant in the amount of \$70,000.00

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21. Approved the contract for development of an emergency operation program with RHL Group in the amount of \$9,800.00 to be funded through the PCCD School Safety Grant
22. Approved the list of obsolete equipment for disposal
23. Approved the contract with Finalsity for school website template and content per the attached agreement
24. Approved the revised 2024-2025 NWCTC School Calendar
25. Approved the agreement with Ford Business Machines for rental of copiers for a period of 60 months at a rate of \$202.50/month/machine effective January 2025
26. Approve the first reading of the following policies:
  - Policy 249 Bullying/Cyberbullying
27. Approved the agreement with Pro-Kil Exterminators for pest control services per the attached monthly agreement
28. Approved the addition of the CTE Portal to the CSIU Student Information System effective January 1, 2025 at a pro-rated cost for 2024-25 of approximately \$282.50
29. Approved the employment of the following for Student Mentors at a rate of \$30.00/hour up to 7 hours per day to be funded through the PCCD Mental Health Grant.
  - Nicodemo Lombardo
  - Patrick Bundy